



Office of the Registrar
Residency Reclassification Services
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Non-Resident Tuition Exemption Checklist

Please assemble and provide all required documents listed below to apply for the Non-Resident Tuition Exemption. Please email or call Residency Reclassification Services with questions. Applications and all required documents are to be mailed or dropped off to the Residency Reclassification Services office.

1. Non-resident Tuition Exemption Application: _____
2. Official High School Transcript: _____
3. Copy of an affidavit regarding filing of application to become a permanent resident within 30 days after the individual becomes eligible to so(if applicable): _____
4. Documentation of registration with the Selective Service System (if applicable): _____
5. Individual's or the individual's parent or legal guardian Maryland income tax return annually for the 3 year period before the academic year which the tuition exemption would apply with Maryland address: _____
6. Individual's birth certificate or the individual's legal guardianship documentation matching the name of tax filer if filer is other than the student: _____
(Please be advised that all birth certificates must be submitted in English. If not issued originally in English, the original language must be translated to English prior to submission of the application)